To FICA verify a Custody and Settlement Account you will need to provide us with specific supporting documentation.

Required Documentation

- A certified copy of a board minute or resolution detailing persons authorised to act on behalf of the company, close corporation or legal entity. Please appoint a principal company officer or member to act on behalf of the organisation for share dealing purposes.
- A list of authorised signatories together with specimen signatures on a company letterhead.
- A certified copy of:
  - The CM1 Certificate of Incorporation, CM22 Certificate of Registered Address and CM29 form bearing the stamp of the Registrar of Companies and signed by the Company Secretary.
  - The CK1/CK2 Founding Statement bearing the stamp of the Registrar and signed by an authorised member.
  - The Constitution or other founding documentation and written confirmation of the residential address of persons authorised to act on behalf of the legal entity.
  - Contact particulars for authorised persons (no verification documentation required).
  - Original certified copies of the identity documents of the authorised signatories and CEO.
  - A certified copy of a service bill (e.g. rates account/electricity bill or telephone bill) bearing the business’ name and current physical address (or erf/stand number and suburb) dated within the preceding 3 months in order to verify the trade name and physical business address details.
Unlisted Companies, Close Corporations and Other Legal Entities

› a certified copy of a document issued by SARS to verify the business’ tax number and VAT number (where one has been issued). If a tax number or VAT number has not been issued, please confirm this in writing.

› a certified copy of the following documentation for any shareholder who holds more than 25% of the voting rights of the investor company:

   Individual
   › identity document in the case of South African residents or passport in the case of non-residents

   Company or Close Corporation
   › Certificate of Incorporation (CM1) and Notice of Registered Address (CM22)
   › Founding statement
   › Service bill to verify trade name and physical address of company or close corporation

   Other Legal Entity
   › Constitution of the organisation

   Trust
   › Trust Deed and Letter of Authority issued by the Master of the High Court.

   contact particulars for any shareholder who holds more than 25% of the voting rights of the company - verification documentation is not required.

   a certified copy of the organisation's bank statement to verify the bank account details. Alternatively we will accept a signed and stamped letter from your bankers on a letterhead confirming the bank account details. We regret that we may not accept third party banking details.

   Details of your non-controlled account at a South African Stockbroker. If you do not have a broker, please confirm in writing that you will appoint a stockbroker for trading purposes when necessary and that Computershare is not liable for trading on your behalf.

   If you have not already provided us with a signed Custody and Settlement Agreement, please include this with the documentation.