

FICA REQUIREMENTS FOR PROOF OF RESIDENCE

In terms of the “Know your Client” requirement of FICA, we need to validate your physical address. Please provide us with the undermentioned documentation relevant to you.

Homeowner

A certified copy of a utility bill, not more than three months old, in your own name reflecting your physical address in South Africa; e.g. cellular telephone, rates and taxes or water and electricity account.

If you receive your utility bill electronically, please provide us with the covering mail which should reflect the source of the email.

Husband or wife of the homeowner

If the utility bill is in the name of your spouse, either husband or wife, please complete the [co-habitant form](#) that you will find on our website. Certified copies of the identity documents of your spouse as well as a copy of the utility bill, which should not be more than three months old, should accompany the documentation.

Rented or shared accommodation

If you are renting or sharing accommodation, please complete the [co-habitant form](#) that you will find on our website. Certified copies of the identity documents of both you and the property owner as well as a copy of the utility bill, which should not be more than three months old, should accompany the documentation.

If you are not able to provide the above

If you are not able to provide either of the above, please refer to the following list for alternatives. One of the following:

- > A lease or rental agreement (less than 12 months old)
- > Valid television licence document
- > Long-term or short-term insurance policy document (less than 12 months old) or
- > Long-term or short-term insurance policy document (more than 12 months old), together with a recent communication from your insurance company
- > A payslip or salary advice (less than 3 months old)
- > A mortgage statement (less than 6 months old)
- > An IRP5 certificate (less than 12 months old) supplied by the employer
- > Valid motor vehicle licence documentation (less than 12 months old)
- > Recent correspondence from a body corporate or share-block association
- > Any two of the following documents:
- > A national, provincial or local government document
- > Any court order
- > Retail credit accounts (e.g., Edgars, Woolworths, Jet. PEP, etc.)
- > UIF or pension payments
- > Any other official third-party document from a credible source e.g. doctor’s accounts, medical aid statements, university documentation.

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